



**UTAH
SCHOOL
EMPLOYEES
ASSOCIATION**

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Jason Lewis, President
Bryan Sprague, Executive Director

USEA LIFETIME MEMBERSHIP AWARD

Purpose: The **LIFETIME MEMBERSHIP AWARD** recognizes individuals who truly reflect the highest degree of commitment to the purposes and ideals of the USEA.

Award: Lifetime Membership and privileges may only be awarded and become effective at Delegate Conference. Each year, one award is available.

The USEA Board and Delegates are not required to grant Lifetime Membership in any one year, but are limited to granting one Lifetime Membership in any one year.

The recipient is entitled to a voice and a vote at USEA Delegate Conferences for life. He/she also receives a plaque, a certificate attesting to his/her Lifetime Membership and, for current members, a three year exemption from payment of state and national dues.

Eligibility: Nominees may be current or retired members of the USEA and must have served on their local executive board, as an AR, in a local leadership position, on the USEA State Executive Board and/or USEA Presidency for a total of at least ten (10) years.

USEA employees are not eligible for this award.

Deadline: All nominations must be **received** by the USEA no later than 4:00pm, Mountain Time, on **March 1**. If March 1 falls on a Saturday or Sunday, the deadline shall be extended to 4:00pm, Mountain Time, on the following Monday. Nominations received after the deadline will be disqualified.

Nominations by e-mail are preferred but hard copies by mail are accepted. **Faxed copies will not be accepted.**

Send to:
USEA Lifetime Membership Nomination
864 E Arrowhead Lane
Murray, UT 84107-5211

Email to:
wkesler@useautah.org
Subject: Lifetime Member

Questions:
Call: Maryann Gilmore 435.962.2821
Email: mgilmore@useautah.org

Nomination and Selection Procedure

Nominations: Nominations may come from any USEA chapter on the approved nomination form with signatures of both the local chapter president and a USEA Executive Board member.

Nominations should specifically describe the exemplary qualities the member has demonstrated in order to be considered as a candidate for Lifetime Membership.

Selection: All nominations must comply with the nomination guidelines. Nominations will be screened to maintain the highest standards for this award and will be judged on the strength of the information provided.

The USEA President shall appoint a committee of three (3) members, one (1) of whom shall be a current Lifetime Member, if possible, to review all nominations. The committee **may** recommend one (1) nominee to the Executive Board for consideration. The Executive Board must approve the nomination by a majority in order for the nomination to proceed to Delegate Conference for a vote by the delegates.

Notification: The Lifetime Membership recipient will be announced at the annual USEA Delegate Conference.

Submittal requirements: Nominations are limited to four (4) pages; the Nomination Form is Page 1 and the Reasons for Nomination sheet is Page 2. Both sheets are attached and information should be entered using a 12-point font- handwritten information, other than signatures, is NOT allowed.

❖ **Optional letters of support** – *maximum 2 letters, 1 page each; double-spaced using 12-point font*

Applicants **may** include up to two (2) letters of support. The letter should be from someone who knows the nominee well, must include how long the writer has known the nominee and in what capacity the writer is able to comment on the nominee's qualifications.

Remember that the person making the nomination, the local president AND a USEA Board Member must sign at the bottom of the Reasons for Nomination sheet.

Nominations that do not comply with the guidelines, as well as late, incomplete, handwritten or faxed nominations, will be disqualified.



**USEA LIFETIME MEMBERSHIP
NOMINATION FORM
NOMINEE DATA SHEET**

DEADLINE: MARCH 1st

Please use **this form** to submit the nomination. Failure to provide all requested information, including signatures, by the deadline will result in disqualification. Handwritten sheets will NOT be accepted.

NOMINEE INFORMATION

Name:	_____	Years as a member:	_____
District:	_____	Position:	_____
Work Location:	_____		
Home Address:	_____		
Phone:	_____	Email:	_____

Member Name:	_____		
Position:	_____	Area:	_____
District:	_____		
Home Address:	_____		
Phone:	_____	Email:	_____

REASONS FOR NOMINATION

(Maximum 2 pages, double-spaced with 1 inch margins on all sides)

- 1. Association Service:** *Nominees must have at least 10 years of association service at the local and/or state level. List, in detail, the nominees' years of membership shown on the Nomination Form, including positions held and the start/end dates for each.*
- 2. Commitment:** *Describe, in detail, how this nominee reflects the highest degree of commitment to the purposes and ideals of ESPs in Utah.*
- 3. Exemplary qualities:** *Specify the personal exemplary qualities the nominee demonstrates which qualify him/her to be considered for this special recognition.*

Signature of person making the nomination

Signature of local president

Signature of USEA Board Member