



USEA Outstanding Employee Nomination Form

(Duplicate if necessary)

Category: _____

Deadline: March 1st

Omission of any information or signatures, or failure to postmark by deadline will result in disqualification.

Choose one of the following categories:

- ▶ Allied Professionals (other classified positions): List position _____
- ▶ Assistants (Aides: bus, classroom, media & Paraprofessionals)
- ▶ Child Nutrition Specialists (Food Service)
- ▶ Custodial
- ▶ Maintenance
- ▶ Secretarial
- ▶ Transportation

Reasons for Nomination

- **Professional Practice:** Describe the worksite responsibilities and personal achievements the nominee has made in his/her classification or field. _____

- **Advocacy and Association Involvement:** In what ways does the nominee serve as an advocate in the day-to-day educational process, for members, for the profession, and for public education? _____

- **Community Engagement:** Specify in detail how the nominee has been involved in promoting public education in the community. In what other ways is the nominee involved in community activities/projects? _____

- **Personal Achievement:** How has involvement in the Association and community activities enabled the nominee to meet his/her own personal goals? What advice would the nominee give to someone entering the profession? _____

- **Enhancement of ESP Image:** Describe in detail how the nominee’s activities have enhanced the image of Educational Support Professional at the worksite, in the Association, and in the community. _____

Nominee

Submitted By

Name
District
Position
Work Location
Home Address
Phone:

Name
District
Position
Work Location
Home Address

Nominees must be an active member of USEA for at least one year previous to their nomination. Final judging will be by an impartial committee.

SELECTION PROCESS

Outstanding Employee Committees

Each year, the USEA President shall appoint an Outstanding Employees Committee to review and recommend any nominations that it may receive.

Nomination:

Nominations may come from any USEA chapter on an approved nomination form with signatures of the chapter president and the person submitting the nomination. The Outstanding Employee Committee shall carefully observe the deadline for nominations.

Presentation:

The USEA Executive Board and staff shall attempt to keep the names of the Outstanding Employees confidential until the awards ceremony at Delegate Conference, except to inform family members, co-workers/supervisors, and chapter officers who many wish to attend the presentation. Each recipient shall receive plaque and \$50.00 cash.

PRIVILEGES

Names and mini-biographies of Outstanding Employees are published in an “Employee of the Year” booklet. Each name continues to be printed in the booklet in all subsequent years.

Names of Outstanding Employees may also be printed in the USEA Review following Delegate Conference, released to the media, and submitted to the Utah State Office of Education.

Signature of person making nomination

Signature of Local President
(call USEA at 801-269-9320 if unsure)